

VENDOR APPLICATION

Reggae in the Desert

Clark County Government Center Amphitheater

April 20th, 2024 | 11:00 a.m. – 11:00 p.m.

Application submission deadline: March 1, 2024

Check One: New Applicant Return Applicant

Vendor Type: Merchant Food

All applications must be completed in its entirety AND sent electronically to RITDBOXOFFC@GMAIL.COM.

Incomplete applications will be considered non-complete and will not undergo review.

Business Name: _____ Business Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Email Address: _____

TAX ID/SS# _____ AND State Business License # _____

SNHD Permit # _____ (if applicable) TFE AI MV
If waiting on temporary permit number, put 0000 *Temporary* *Annual* *Mobile*

APPLICATION SUBMISSION DEADLINE: March 1, 2024

EXHIBITOR REQUIREMENTS: All applications will be screened for compatibility with this event and the event needs. Applications must be filled out completely for consideration. All **new** vendors are required to include a photograph of the setup and products.

ACCEPTANCE: Please note that *returning applicants* is not an automatic acceptance. Each application will be reviewed and will be notified of a decision.

SET-UP: Booth footprint and placement will be assigned to each approved vendor. All booth spaces assigned are final. **NO EXCPETION**. Vendor is responsible of providing all tents, décor, props, and equipment.

**VENDORS CANNOT SELL WATER, ENERGY DRINKS OR ALCOHOL AT THIS EVENT.
NON-COMPLIANT VENDORS WILL BE ASKED TO SHUT DOWN IMMEDIATELY
AND WILL NOT BE ABLE TO PARTICIPATE IN ANY FUTURE EVENTS.**

Submit application to: RITDBOXOFFC@GMAIL.COM
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BOOTH SPACE AVAILABILITY

MERCHANT BOOTH: 10' X 20' - \$500 includes 4 working passes

FOOD BOOTH: 10' X 20' - \$1500 includes 6 working passes

ADD ON's:

___ Additional working passes, \$40 each; limited to 2, maximum.

___ Electricity | Standard 20 AMPS, \$75 Additional 20 AMPS, \$150 Additional 30 AMPS, \$200

NO POWER WILL BE AVAILABLE UNTIL SATURDAY MORNING

All additional working passes, and electricity will have to be paid with booth space if elected. There are **NO OPTIONS** available day of the event. It is the vendor's responsibility to make sure everything elected is paid by specified deadline given or vendor forfeits those options. _____initial

TOTAL OWED if accepted: \$_____

Payment will only be processed through Venmo upon vendor application approval.

All applications must be submitted electronically to RITDBOXOFFC@GMAIL.COM and notification will follow on applications are reviewed.

PRODUCTS: Please list below what you will be selling at your booth. ALL vendors need to include a photograph of your set up as well as photos of your products.

All exhibitors must fill out this section (use extra paper if needed)

	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

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DISCLAIMER: Approved vendors is responsible to submit all necessary payments and documents by the specified date mentioned in their notification. No reminders will be issued, and failure to provide the required items will result in forfeiting your participation as a vendor. NO EXCEPTIONS.

If approved as a participating vendor, I understand it is my responsibility to provide payment and required information at the specified deadline given. _____initial

TERMS AND CONDITIONS FOR ALL VENDORS

- 1. INSURANCE: YOU MUST BE COVERED!** Vendor will provide public liability and property damage insurance in an amount not less than One Million Dollars (\$1,000,000) per occurrence, Two Million dollars (\$2,000,000) aggregate. The Department of Parks and Recreation must receive the certificate of insurance no later than the date listed on this application. See Included Sample.
 - a. Vendors who rent tents from a 3rd party must provide a certificate of insurance naming the 3rd party company as additional insured on vendor's policy, or vendor must provide a certificate of insurance from the 3rd party naming Clark County as additional insured.**
- 2. INDEMNIFICATION:** Contractor agrees, by signing below, regardless of coverage under any insurance policy, to pay all costs necessary to indemnify, defend and hold Clark County and/or the Las Vegas Metropolitan Police Department (as applicable) harmless from all claims, demands, losses, actions, attorney's fees, cost and expenses based on or arising out of any acts, errors, omissions, fault, or negligence of contractor or its principals, employees, subcontractors or other agents while performing services under this contract.
- 3. FIRE INSPECTION:** Vendors will be required to have on site, a fire extinguisher with a minimum rating of 2A10B:C and a licensed Nevada fire protection company must have serviced it within the last year. These extinguishers must bear a tag with the servicing information. If you will be using any type of frying appliance, including commercial grade deep fryers, woks, pots, etc. they will need a fire extinguisher that is a K class, in addition to the C class. A licensed Nevada state fire protection company must also have serviced this extinguisher within the last year, and a No Smoking sign must be posted. *Please see attached addendum for additional fire code requirements.*
- All tents larger than 400 square feet are required to have a fire permit and certificate of fireproofing certification.
- 5. HEALTH PERMIT (IF APPLICABLE):** Food Vendors (including bottled water, soda, etc) must obtain a temporary food permit from the Southern Nevada Health District. Events operated on County Property MUST obtain a temporary permit from the Clark County Health District. These temporary food permits must be available on site. The Clark County Health District will charge a late fee for permits not obtained 7 days in advance. You will not be allowed to open if you do not have a health permit. Health District regulations must be followed during the event. Any questions regarding temporary permits should be deferred to the Health Department at 702-759-1110.
- 6. SALES TAX:** Nevada State Law states that all vendors must pay sales tax on goods sold in Nevada. Vendors are responsible for keeping track of their sales and paying current applicable Nevada State Sales Tax at the end of the event. If you are forced to close by any government agency for failure to obtain your necessary permits

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and/or licenses, Clark County is not liable and will not refund fees. NO EXCEPTIONS. Any questions should be directed to Nevada's Department of Taxation at 702-486-2300. Anyone failing to pay taxes will be prohibited from vending in future events.

7. **Consumption of alcoholic beverages or controlled substances by vendors at their booth is prohibited.** Under no circumstances are controlled substances allowed on the event site. Anyone with controlled substances in their possession on the event site is subject to immediate expulsion and /or arrest.
8. Minors under 21 years of age are prohibited from consuming, handling or purchasing alcoholic beverages.
9. **POTABLE WATER:** Potable water is available on a limited basis. Use of potable water will require written advance notice. If granted permission, vendors will be responsible for their own hook ups and transport of water (including a hose). *if applicable*
10. Vendors must provide their own tents, tables, chairs, shade cover/tent, lights, etc.
11. Refrigeration units may be no larger than purchased booth size. Only cold food storage will be allowed behind food vendors. NO EXCEPTIONS. *if applicable*
12. No political signs are permitted.
13. Prohibition: Cobblestone columns are not to be taped in any manner, including but not limited to duct tape, Scotch tape, gaff tape, etc.
14. No carts or motorized vehicles during event hours **without prior approval from Frederic Aparc Productions.**

Each statement is to be read and agreed upon by initialing.

_____ Vendor shall submit the required paperwork and payment by the date listed on this application or their vending space may be forfeited.

_____ REFUND POLICY – NO REFUNDS. NO EXCEPTIONS.

_____ Vendor is responsible of arriving at the check-in time given ON TIME, if accepted.

_____ Vendor is required to be open for business on the day of the event by 11:00 a.m. and remain open for the duration of the entire event and vendor may not stay open after the end of the event. Vendors must be completely off park grounds immediately following the event. Failure to comply will result in not participating in any future events with Frederic Aparc Productions.

_____ Vendor is to sell only what is listed on the application. Food vendors CANNOT sell any alcohol beverages. If not complied, vendor will be shut down immediately and unable to leave until the duration of the event.

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- _____ Vendor must post prices in a legible manner and in a visible space on their booth. Vendors will only be allowed to sell items that have been approved based on the application submitted.
- _____ Vendor is solely responsible for all personal property at all times.
- _____ Frederic Apar Productions will not allow the sale of merchandise at the event that offends community standards or depicts illegal drug use or paraphernalia.
- _____ Vendor may NOT sublease their space. Sublease in this use includes renting, sharing, donating or in any way allowing another company or person to display or advertise in an exhibitor's space.
- _____ Booth footprint MUST be within the confines of the area that was designated by Frederic Apar Productions. Please stay within the marked location provided.
- _____ All business or other activity, for which the vendors have rented space, must be conducted within the designated booth space only. No distribution, canvassing, flyers, or vending of any kind may be done while strolling through the event grounds.
- _____ STAKING ON PARK GROUNDS IS STRICTLY PROHIBITED. NO EXCEPTIONS!
- _____ No animals allowed. Only certified service animals accepted.
- _____ Vendor vehicles are required to be removed from the event area after unloading to its designated vendor parking space. NO EXCEPTIONS.
- _____ Vendor MUST provide the exact coverage shown on sample Certificate of Insurance in order to participate in said event. NO EXCPECTIONS.
- _____ Vendor may only advertise within their designated space. A-frames, banners, yard signs, or any other items outside of the vendor space is prohibited.
- _____ All vendor spaces will be inspected upon completed of the event. Any spaces found not to be cleaned to the same standard as when vendor arrived, a Cleaning Fee of \$150 will be billed to vendor. Unpaid cleaning fees will result in expulsion from all future Frederic Apar Production Events.

UNIFORM FIRE CODE

<https://up.codes/viewer/clark-nevada/s-nv-fire-code-2018/chapter/31/tents-temporary-special-event-structures-and-other-membrane-structures#31>

- _____ Vendor acknowledges they have read, understand, and will abide by all UNIFORM FIRE CODES to participate in Reggae in the Desert, 2024.

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SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE A SPACE.
BY SIGNING BELOW, I ACKNOWLEDGE I HAVE READ THIS ENTIRE APPLICATION
AND SHALL COMPLY WITH ALL TERMS AND CONDITIONS.

Business Name: _____

Name: _____ Date: _____

Signature: _____

PERMIT REQUIREMENT INFORMATION

PERMITS

Southern Nevada Health Department at
702-383-1251.

<https://www.southernnevadahealthdistrict.org/permits-regulations/>

Clark County Fire – (tents over 400 sq feet, or generators w/ 50 gallons of fuel or more)

<https://www.clarkcountynv.gov/government/departments/building-fire-prevention/index.php>

LICENSING

Business Licensing – (STATE & COUNTY)

<https://www.nvsilverflume.gov/startBusiness>

https://www.clarkcountynv.gov/business/doing_business_with_clark_county/

Department of Taxation – (Sales Tax)

https://tax.nv.gov/Forms/Sales_Use_Tax_Forms/

CERTIFICATION OF INSURANCE (COI)

If approved, a checklist will be sent to you reflecting the COI required coverage amount, certificate holders & address. It is your responsibility as a participating vendor to provide all pertinent information timely and correctly or your booth space will be forfeited. **NO EXCEPTIONS.**

CLARK COUNTY CERTIFICATE OF INSURANCE		Date of Issuance	
PRODUCER		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE PROVIDED BY THE POLICIES BELOW.	
1. INSURANCE BROKER'S NAME ADDRESS CONTACT NAME PHONE & FAX NUMBERS		COMPANIES AFFORDING COVERAGE (A) BEST'S RATING CLASSIFICATION CLASSIFICATION CLASSIFICATION CLASSIFICATION CLASSIFICATION	
INSURED			
2. INSURED'S NAME ADDRESS PHONE & FAX NUMBERS		CLASSIFICATION CLASSIFICATION CLASSIFICATION CLASSIFICATION CLASSIFICATION	
COVERAGES			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. CERTIFICATION OF REQUIREMENT: THEREIN CONTAINED IN ANY CONTRACT OR OTHER DOCUMENT WITH REFERENCE TO WHICH THIS CERTIFICATE MAY BE ISSUED OR NOT WITHIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO THE TERMS, CONDITIONS AND COVENANTS OF SUCH POLICIES, WHICH SHOULD BE READ IN CONNECTION WITH THIS CERTIFICATE.			
(1)	TYPE OF INSURANCE	POLICY NUMBER	POLICY PERIOD/TERMINATION DATE
(2)	GENERAL LIABILITY		
(3)	PRODUCT LIABILITY		
(4)	COMBINED LIABILITY		
(5)	OTHER		
INSURER'S INFORMATION			
INSURER'S NAME ADDRESS PHONE & FAX NUMBERS			
OTHER INFORMATION			
OTHER INFORMATION			
DECLARATION OF POLICY SUBJECT NUMBER, PRODUCT INFORMATION, CLAIM COVER, EMPLOYEES, CONTRACTS, EMPLOYEES AND VOLUNTEERS			
ENTER COVER AND INSURED WITH RESPECT TO LIABILITY ARISING OUT OF THE ACTIVITIES BY OR ON BEHALF OF THE INSURED IN CONNECTION WITH THE PROJECT.			
CANCELLATION			
NOTICE OF CANCELLATION OF THE ABOVE DESCRIBED POLICIES BY CANCELLATION BEFORE THE EXPIRATION DATE THEREOF: THE ISSUING COMPANY WILL, UPON RECEIPT OF THIS NOTICE, NOTIFY THE CERTIFICATE HOLDER BY THE NEXT BUSINESS DAY.			
CLARK COUNTY, NEVADA			
CLARK COUNTY, NEVADA CLARK COUNTY INSURANCE DIVISION 1000 W. SPRING STREET, SUITE 400 LAS VEGAS, NV 89102-1217			
NEVADA RESIDENT AGENT SIGNATURE (PRINT NAME AND TITLE)			

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